

This worksheet should be used to help summarize your home office expenses.
You should maintain records such as expense receipts, mortgage statements, bank statements, etc.
These records may be required in case of an audit.

Home Office

HOME INFORMATION

Total Square Feet of Home _____ sq ft Square Feet Used for Business _____ sq ft
Purchase Date _____ Cost _____

HOME IMPROVEMENTS

DATE

COST

HOME IMPROVEMENTS	DATE	COST
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

HOME EXPENSES

Property Taxes _____
Mortgage Interest _____
Repairs/Maintenance _____
Home Insurance _____
Rent Paid _____
Electricity _____
Gas _____
Water _____
Internet _____
Garbage Collection _____
Other _____

